



A TURNING POINT
FOR WOMEN



*YWCA Toronto transforms lives. As the city's largest multi-service women's organization, we help women escape violence, move out of poverty and access safe, affordable housing.
We work tenaciously to break down barriers that hold women back from achieving equality.*

Internal and External Job Posting
Relief Cleaner (2 Positions Available)
Property Services
JOB ID: PROP0226

Employment Type:	Relief
Work Hours:	As Needed / Casual Hours
Hourly rate:	\$15.00 per hour
Location:	Toronto, Ontario

ABOUT YWCA TORONTO

YWCA Toronto is dedicated to improving the lives of women and girls. We help women and girls flee violence, secure housing, find jobs, establish their voices, enhance skills and develop confidence. We offer a range of housing options, employment and training programs, community support programs, girls' and family programs. We also engage in systemic advocacy.

KEY RESPONSIBILITIES

- Responsible for general cleaning duties such as, vacant units, floors, walls, doors, frames, glass, partitions, windows, laundry appliances, vacuuming the carpets (auto scrubber), stairwells, hallways, mechanical rooms and storage rooms;
- Responsible for cleaning the front doors and surrounding areas, the entrance ways, meeting rooms, kitchenettes, elevator cab, and communal washrooms on a daily basis;
- Removes garbage to appropriate areas and removes garbage from the garage and ensures garage is free of debris;
- Assists with moving equipment, supplies and furniture;
- Assists in other YWCA buildings when required;
- Ensures tasks are performed in compliance with WHMIS and other legislated requirements including the Health and Safety Act;
- Ensures that the Health and Safety Guidelines are followed in accordance with the policies and procedures of YWCA Toronto;
- Performs other duties, as required.

QUALIFICATIONS

- A generalized education at the high school level and the ability to use equipment relevant to the position;
- Ability to use equipment applicable to the position;
- 1 to 3 years directly related experience;
- Knowledge of cleaning products and their use;
- Ability to lift 25 kilograms;

- Experience operating equipment such as buffer, steam cleaner, wet and dry vacuums, floor stripper, and other equipment such as garbage machinery;
- Ability to work independently;
- Completion of WHMIS training;
- Ability to interact in a respectful and professional manner with a diverse community of women and young women within shelter and housing environments;
- Experience working in a residential setting an asset;
- May be required to work at different YWCA locations.

HOW TO APPLY

Please submit your cover letter and résumé to: Susan Aharan, Facility Manager
propertyjobs@ywcatoronto.org. Please quote JOB ID number PROP0226 and your name in the subject line.

Please note: A vulnerable sector police reference check is required by the successful candidate prior to hiring. YWCA Toronto is a unionized workplace. Staff are represented by CUPE Local 2189. This position is not within the Bargaining Unit. For internal applicants, this position is not secondable.

YWCA Toronto promotes the principles of anti-oppression and adheres to the tenets of the Ontario Human Rights Code. We encourage applications from women of all races, ethnic origins, religions, abilities and sexual orientations.

YWCA Toronto provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. If contacted, please advise us if you require any accommodation. While we thank all candidates for their interest, only those selected for an interview will be contacted.

YWCA Toronto is a Scent-Sensitive Workplace

Posting Date: May 15, 2019